

**Position:** Woodproducts Production, Saskatoon

**Employment type:** Permanent, Full-Time

**Closing date:** February 17, 2012

**Duties and responsibilities:**

Perform production operations and assisting in the coordination and delivery of training to program clients.

Duties include:

- Performing production activities and operating production machinery including: mitre saws, up cut saws, table saw, air nailers, pallet jacks, multi rip saw, banding machines, and material handling equipment.
- Assisting in job planning, supervision and delegation of duties to area clients.
- Ensuring area procedures are followed to ensure product quality, production efficiency and safe working conditions for area staff and clients.
- Shipping and receiving materials.
- Assisting with inventory counts.
- Other duties as assigned by Supervisor or Senior Supervisor.

**Qualifications:**

- High School Diploma
- 12 months of experience
- Industrial, mechanical and/or woodworking experience.
- Ability to interact appropriately with people with disabilities.
- Strong math and communication skills.
- Forklift operator's certificate and WHMIS certification are considered assets.

*The final candidates are required to provide satisfactory police record checks*

**Compensation:** Pay Class 12 (range of \$14.82 to \$18.11 per hour) plus comprehensive benefit package

**Submit applications** complete with resume and references to:

Mail: Operations Manager, Saskatoon  
Saskatchewan Abilities Council  
1410 Kilburn Avenue  
Saskatoon SK S7M 0J8

Phone: (306) 653-1694

Fax: (306) 652-8886

Email: [careers@abilitiescouncil.sk.ca](mailto:careers@abilitiescouncil.sk.ca) - *please indicate position applied for in your email subject line and include all documentation in a single attachment*

*For position-specific questions, please contact the above.*

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*We believe in workplace diversity and encourage applications from women, Aboriginal people, persons with disabilities and members of visible minorities.*