

Position: Transit Driver, Yorkton Branch

Employment type: 3 Casual positions – Weekend and Holiday Replacement (**MINIMUM: 10 hours/month**)

Closing date: March 26, 2014

Duties and responsibilities:

The Transit Driver transports passengers in a wheelchair lift equipped bus or a 22-passenger bus in a safe and efficient manner. Duties include:

- Inspecting the bus each morning to ensure safety and mechanical soundness and reporting irregularities to the proper supervisor and the follow-up driver
- Receiving calls from/or calling the dispatcher throughout the day regarding trip cancellations and new bookings, which result in reorganizing the daily schedule of transporting passengers
- Collecting fares or tickets from each passenger and selling books of tickets as required
- Loading and unloading passengers in wheelchairs using electric over hydraulic lift
- Escorting and securing passengers in the bus by attaching seat belts or q-strait system
- Preparing daily trip sheet report and reconciling cash, tickets, and ticket books sold
- Preparing bus for the next day by refueling, cleaning as needed, parking bus in secured area, and locking gates daily

Qualifications:

- Minimum Class IV Driver's License with clear driver's abstract for the past five years
- Familiarity with transporting passengers and with Yorkton streets
- Ability to physically maneuver passengers in wheelchairs up and down ramps and stairs
- Excellent customer service, time management, and documentation skills
- General mechanical aptitude/knowledge

The final candidates are required to provide satisfactory police record checks

Compensation: Pay Class 12: \$16.01 - \$19.57/hour plus benefits

Submit applications complete with resume and references to:

Mail: Mary Baron, Executive Assistant
Saskatchewan Abilities Council
P.O. Box 5011
Yorkton, SK S3N 3Z4

Phone: (306) 782-2463

Fax: (306) 782-7844

Email: careers@abilitiescouncil.sk.ca (please include all documentation in a single attachment)

For position-specific questions, please contact the above.

We believe in workplace diversity and encourage applications from women, Aboriginal people, persons with disabilities and members of visible minorities.