

**Position:** Job Coach, Melville  
**Employment type:** Contract Position  
**Closing date:** Feb 22, 2012  
**Accountable to:** Employment Supports Coordinator

**Duties and Responsibilities:**

- Provide one to one assistance to clients in job skill training, life skills development, and social skills development as required for maintaining employment.
- Develop and implement training plans including task analysis, responsible role modeling and counseling for program participants
- Monitor and participate as necessary to meet production demands at work placement
- Trains at the job site to identify and learn job requirements prior to client starting job
- Build and maintain working relationships with client, employers & staff at worksites and other job coaches.
- Troubleshoot problems that occur in worksites or in daily living skills with clients
- Evaluate & document clients work skills & work habits at each scheduled client visit.

**Qualifications:**

- Diploma in Rehabilitation Worker and/or related experience.
- Requires valid driver's license and working vehicle.
- Must be able to work all shifts, weekends and holidays.

*The final candidates are required to provide satisfactory police record checks*

**Compensation:** Compensation will be discussed at time of interview.

**Submit applications** complete with resume and references to:

Mail: Lorna Salahub, Executive Assistant  
Saskatchewan Abilities Council,  
Box 5011,  
Yorkton SK S3N 3Z4

Phone: (306) 782-2463

Fax: (306) 782-7844

Email: [careers@abilitiescouncil.sk.ca](mailto:careers@abilitiescouncil.sk.ca) - *please indicate position applied for in your email subject line and include all documentation in a single attachment*

*For position-specific questions, please contact the above.*

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*We believe in workplace diversity and encourage applications from women, Aboriginal people, persons with disabilities and members of visible minorities.*